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|---|----------------------------------|--|--|-----------------|--------------------------------|-----------------|---------------|
| Center Name: Creative Kids Childcare Center | | Address: 241 Paseo de Oate Española, NM 87532 | | | Phone: (505)747-7090 | | |
| License Number: 130470 | Issue Date: 10/16/2016 | Expiration Date: 10/15/2017 | Type: 5 Star Child Care Center | | Status: Licensed | | |
| Capacity | | | | | Census | | |
| Over Age 2: | 41 | Under Age 2: | 2 | Night Care: | 0 | Playground: | 25 |
| | | Over 2: | 33 | Under 2: | 0 | | |
| Days and Hours of Operation | | | | | | | |
| | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times: | 07:15 AM | 07:15 AM | 07:15 AM | 07:15 AM | 07:15 AM | Closed | Closed |
| Closing Times: | 05:45 PM | 05:45 PM | 05:45 PM | 05:45 PM | 05:45 PM | | |
| # of Classrooms: 3 | Purpose: Semi-Annual | | Date: 02/27/2017 | | Time: 12:35 PM | | |
| Comments Went over new Regs with provider. | | | | | | | |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure | |
|--|----------------|
| 8.16.2.11 A TYPES OF LICENSES | Not Inspected |
| 8.16.2.11 B RENEWAL OF LICENSE | Not Inspected |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE | Not Inspected |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES | Not Inspected |
| 8.16.2.18 D COMPLAINTS | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS | Not Inspected |
| 8.16.2.21 B CAPACITY OF CENTERS | Compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS | Not Inspected |
| Administrative Requirements | |
| 8.16.2.22 A ADMINISTRATION RECORDS | Compliance |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Not Inspected |
| 8.16.2.22 C POLICY AND PROCEDURES | Compliance |
| 8.16.2.22 D FAMILY HANDBOOK | Not Inspected |
| 8.16.2.22 E CHILDREN'S RECORDS | Non-compliance |

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| Administrative Requirements | | |
| <p><u>Deficiencies</u> Of the 9 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.22E(1)(e)</p> <p><u>Corrective Action Plan</u> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. Date to be Completed: 03/27/2017</p> | | |
| <p>8.16.2.22 F PERSONNEL RECORDS</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 10 staff having direct contact with the children, does/do not have a complete file as required in 8.16.2.22F. See Staff Records 8.16.2.22 form for staff with an incomplete file. Regulation: 8.16.2.22F(1)</p> <p><u>Corrective Action Plan</u> The program will complete a file for each staff including substitutes and volunteers. Date to be Completed: 03/27/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 10 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training. Regulation: 8.16.2.22F(1)(g)</p> <p><u>Corrective Action Plan</u> The center will obtain documentation of first-aid and CPR training and retain on file. Date to be Completed: 03/27/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 10 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. Regulation: 8.16.2.22F(1)(e)</p> <p><u>Corrective Action Plan</u> The center will obtain documentation of a background check. Date to be Completed: 03/27/2017</p> | Non-compliance | |
| 8.16.2.22 G PERSONNEL HANDBOOK | Compliance | |
| Personnel & Staffing | | |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | Compliance | |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING | Compliance | |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES | Compliance | |
| Services & Care of Children | | |
| 8.16.2.24 A GUIDANCE | Compliance | |

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| Services & Care of Children | | |
| 8.16.2.24 B NAPS OR REST PERIOD | | Compliance |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS | | Not Inspected |
| 8.16.2.24 D DIAPERING AND TOILETING | | Not Inspected |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | | Not Inspected |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE | | N/A |
| 8.16.2.24 G PHYSICAL ENVIRONMENT | | Not Inspected |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | | Compliance |
| 8.16.2.24 I EQUIPMENT AND PROGRAM | | Not Inspected |
| 8.16.2.24 J OUTDOOR PLAY AREAS | | Not Inspected |
| 8.16.2.24 K SWIMMING, WADING AND WATER | | N/A |
| 8.16.2.24 L FIELD TRIPS | | N/A |
| Food Service | | |
| 8.16.2.25 B MEALS AND SNACKS | | Not Inspected |
| 8.16.2.25 C MENUS | | Compliance |
| 8.16.2.25 D KITCHENS | | Compliance |
| 8.16.2.25 E MEAL TIMES | | Compliance |
| Health & Safety Requirements | | |
| 8.16.2.26 A HYGIENE | | Compliance |
| 8.16.2.26 B FIRST AID REQUIREMENTS | | Not Inspected |
| 8.16.2.26 C MEDICATION | | Not Inspected |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS | | Not Inspected |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS | | Not Inspected |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 A HOUSEKEEPING | | Compliance |
| 8.16.2.29 B PEST CONTROL | | Not Inspected |
| 8.16.2.29 C MECHANICAL SYSTEMS | | Compliance |
| 8.16.2.29 D WATER AND WASTE | | Compliance |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL | | Compliance |
| 8.16.2.29 F EXITS AND WINDOWS | | Compliance |
| 8.16.2.29 G TOILET AND BATHING FACILITIES | | Compliance |
| 8.16.2.29 H SAFETY COMPLIANCE | | Compliance |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | | Compliance |
| 8.16.2.29 J PETS | | N/A |

Center Name:

Creative Kids Childcare Center


License Number:

130470

Date:

02/27/2017

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



2:40pm

02/27/2017



02/27/2017

Surveyor:Dion Ortega

Date

Facility Rep: Maria Olivas

Date